

How to navigate on the platform

1 Sign up! (access link sent to your email on 16 August)

When you first sign up to enter the virtual conference platform, you can:

1. confirm the **time zone**. If you participate virtually and your time zone is different from the event time zone (GMT +3, EEST), you can update the time zone to your own local time and the system will show you the times in the programme in your time.
2. create a **virtual name badge**: add a photo, allow chat, and add the social networks you wish to include in your badge.
3. set **notification preferences**.

All these can also be found under **your profile**

Change Crop Delete

First name Last name
Admin

Role

Affiliation
Aboa Congress and Event

Social

Chat
Allow direct messages and posting to event chat
 Yes
 No

Online availability
Allow attendees to see when you are online
 Yes
 No

2 View the platform/online programme

Return to **programme view**

Search authors/presenters

Your profile

Chat

Event chat is seen by all attendees. In **direct chat** you can reach out to individual attendees. Or create a **group** and chat with the group members!

3 Check out the session content (zoom links, abstracts)

Click on the **Zoom link** to access the stream/workshop
The Zoom will open in another browser window

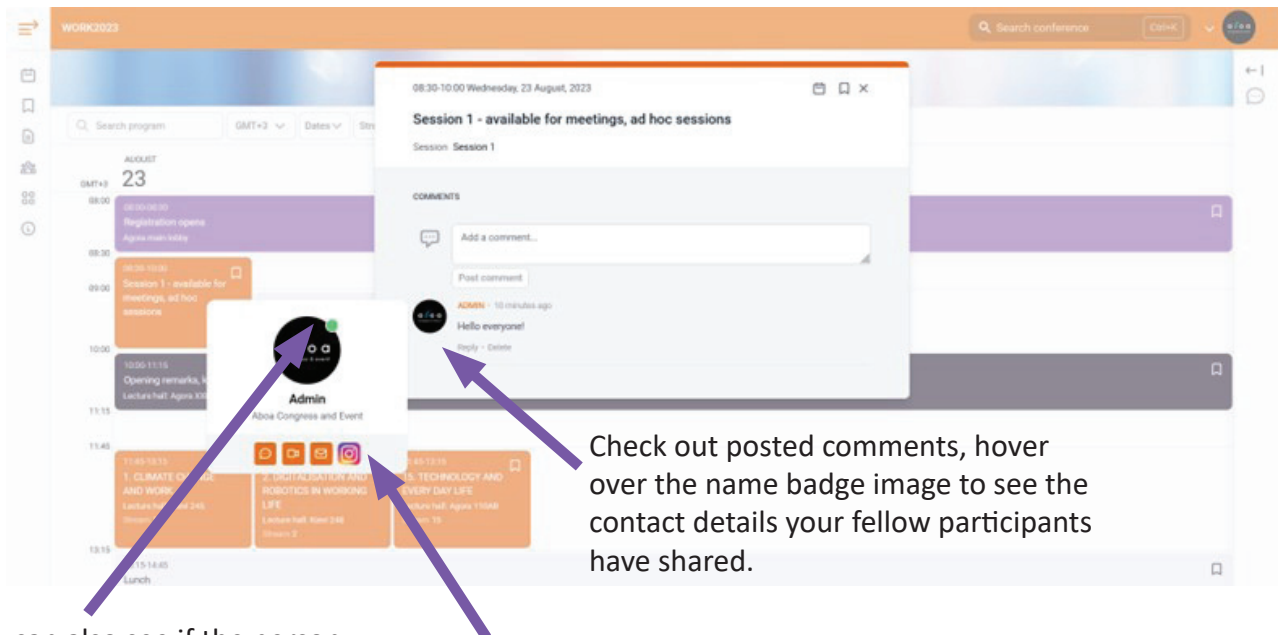
Click on the title of a session talk to view the **abstract**

You can **post comments/questions** regarding the particular session

4

Connect with other participants!

More about commenting and chat features:

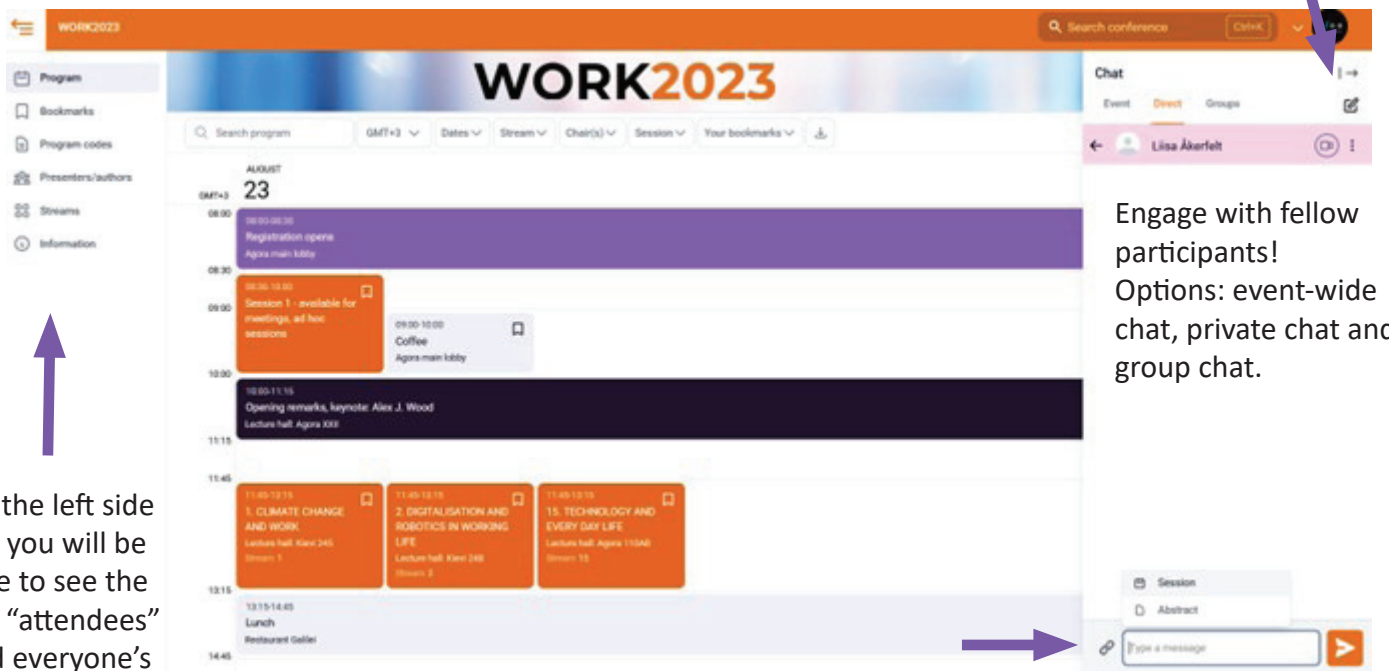


Check out posted comments, hover over the name badge image to see the contact details your fellow participants have shared.

You can also see if the person is currently online (if this option has been allowed in the name badge options). Green circle means they are online.

You can sent them direct chat messages (if allowed) or even start a video call.

Chat side bar



Engage with fellow participants! Options: event-wide chat, private chat and a group chat.

On the left side bar you will be able to see the tab "attendees" and everyone's name badge (if they have created one).

Click on the link button to link on any content on the platform (abstract, session).